



Position Title: Monitoring, Evaluation, Accountability, And Learning (MEAL) Officer, BRIDGE Project

Duty Station: Isingiro

Contract: 12 months, Renewable

Reports to: Program Manager

Management Responsibility: No direct line management role.

Key Relationships: Program Officers, Program Volunteers, and Administration Officers

Background

The Education Local Expertise Centre Uganda (ELECU) is a Local Non-Governmental Organization (NGO) that focuses on improving the quality of basic education. ELECU was founded in 2010 and registered with the NGO Bureau. Our current districts of operation include: Isingiro, Kikuube, Kamwenge, Yumbe, Pakwach, and Madi Okollo districts.

Context

ELECU in partnership with Mastercard foundation and War Child Canada is implementing the BRIDGE: From Secondary Education and Skills Development to Job Opportunities for Refugee and Host Community Youth in Uganda Project. The project was designed to advance Mastercard Foundation's Young Africa Works Strategy (2018 to 2030). The project's focus is on addressing the youth unemployment challenges while focusing on refugee and host communities in Uganda's refugee settlements. ELECU implements the program in Isingiro, Kamwenge, and Kikuube districts.

Position summary

The Monitoring, Evaluation, Accountability, and Learning (MEAL) Officer will be responsible for coordination and implementation of the monitoring and evaluation, research, and learning framework of the BRIDGE project in the 3 locations of implementation.

The Officer will ensure proper data management and real time reporting to guide decision making during the project implementation.

Responsibilities

Monitoring and Evaluation

- Ensure the project results framework remains up to date, with clear performance indicators and measurement approaches.
- Integrate M&E into project planning and implementation while ensuring compliance with ELECU M&E minimum standards.
- Lead the development and application of effective monitoring, tracking, and reporting tools and systems to generate quality evidence and support data-driven decision-making.

Data Quality Assurance, Reporting, Learning, and Management

- Lead data collection (primary and secondary), management, and quality assurance to ensure accurate and reliable project data.



- Administer performance monitoring tools and maintain M&E and beneficiary databases in line with project indicators and the results framework.
- Conduct regular field monitoring visits to assess data system functionality, identify gaps, and strengthen data use.
- Undertake analysis, including tracer and operational research studies, to generate evidence and inform project improvements and youth transition into work.
- Document good practices, lesson learned and success stories about the project interventions in the areas of operation.
- Support project progress reporting, and data collection for project assessments and evaluations.

Qualifications

Knowledge, Skills, and Experience

- Minimum of a Bachelor's Degree in Quantitative Economics, Statistics, Development Economics, Social Sciences, International Development, Statistics, Economics and Business statistics. Post-graduate Diploma in Monitoring and Evaluation or Project Planning and Management is an added advantage.
- At least three years of progressive experience in monitoring and evaluation or implementation of development programs within NGOs, preferably in education, livelihoods, or youth entrepreneurship.
- Demonstrated expertise in applying theory of change and results frameworks to guide project implementation and reporting.
- Strong experience in digital or mobile data collection systems and data analysis tools.
- Experience working with youth-focused education, entrepreneurship, or SME support programs in rural or urban settings is an added advantage.

Travel Required: Regular field travel across the 3 districts will be required.

Disclaimer:

ELECU is an Equal opportunity employer, does not charge any kind of fee at whichever stage of the recruitment process and does not act through recruitment agents.

Final candidates will be vetted in accordance with ELECU's Child Safeguarding Policy, including appropriate reference and security checks.

Deadline

The deadline for the applications is **8th April, 2026 at 5:00 Pm**

How to Apply

Interested applicants are invited to send a curriculum vitae and an accompanying cover letter electronically to: Email: elecuc@lec-uganda.org